HOW A STUDENT SUBMITS SERVICE LEARNING HOURS

after you do this your Advisor much verify the hours

- 1. Log in to SDMyLife.com
- 2. Click on "My Portfolio"
- **3.** Scroll down and choose "My Activities & Experiences" on the left side menu bar
- **4.** Click on "Service Learning" from the options
- 5. Click "Add Service Learning"
- **6.** Fill in the information, example:



Career Cruising	Español Help My Account -	Search
Amanda My Portfolio	Assessments Careers Education Financial Aid Employment SDMylife Network	×
y Portfolio Build My Resume Share	My Portfolio Print My Portfolio	
My Portfolio	My Progress	0%
My Activities & Experiences	Service Learning Save your volunteer experiences in My Portfolio.	
Extracurricular Activities	+ Add Service Learning	
Hobbies & Interests Skills & Abilities	Company / Employer	
Awards & Certificates	Hometown Animal Shelter	*
Service Learning	Title of Position	
Work Experience	volunteer	*
My Assessments	City	
💼 My Careers	Cityville	*
My Education	State.	
My Scholarships & Financial Aid	South Dakota	*
My SDMyLife Network		
My Personal Learning Plan	Start Date	*
My Goals & Plans		
My Assignments & Activities	End Date	
Mv Journal	August 💽 2013	
My Advisement Lon	Description	
A hij hansanan aay	Walked dogs, cleaned kennels	
(T) 10-01-1	+	
Test Pren	Reference / Supervisor	
Raising The Score!	Mrs. Jones	
Method Test Prep Be prepared for the most important	Number of Hours	
tests of your high school life. Go to Method Test Prep	10	
	My Files	
	+ Attach File	
	✓ Save or Cancel	